



Job Opportunity: Action Network Facilitator

We're looking for a relationship builder to join our team as Team Facilitator for The Learning Network of Greater Kalamazoo. If you love where you live and are passionate about the power of education....read on...

The Learning Network of Greater Kalamazoo — the Community Foundation's "cradle to career" education initiative — is a dynamic collaboration of people and organizations committed to transforming how and how well people who live in Kalamazoo County are prepared for lifelong success.

Who we're looking for

We need a confident, positive, energetic multitasker who is a good listener and critical thinker. Someone who can comfortably lean into the challenges and conflict that sometimes comes with educational transformation. Someone who will use their facilitation, continuous improvement and relationship building skills to help members of The Learning Network's Action Networks identify and implement practices that impact community-level educational outcomes.

What you'll do

You will primarily be responsible for supporting and overseeing The Learning Network's Action Networks, which means you'll help each Action Network identify strategies related to key priority outcomes and contributing indicators, develop an action plan, and work that plan.

That said, you will wear a few different hats:

Hat 1: Facilitator

As facilitator, you'll:

- Facilitate the planning activities of community partners aligned with the Learning Network strategy work, assist in convening and organizing partners to develop data-based continuous improvement action plans.
- Provide dynamic, engaging facilitation of Action Network meetings to guide the development and implementation of action plans.
- Work with the Action Network members to plan agendas, synthesize and document group processes, and navigate challenges within and outside of the group.

Hat 2: Continuous Improvement Coordinator

As continuous improvement coordinator, you'll:

- Facilitate the processes to establish a continuous improvement and data management infrastructure that allows the Action Networks to assess their progress

- Works with the Action Network members to utilize process improvement tools and measures in their work.
- Works with the data team and the continuous improvement coach to educate and support the Action Network members.

Hat 3: Relationship Builder

As relationship builder, you'll:

- Develop and enhance relationships with community stakeholders, including leaders in education, business, faith-based, nonprofit, philanthropic and civic sectors.
- Build collaborative relationships to provide support for the Action Networks.

What you need to do the work

- A bachelor's degree with five or more years of relevant work experience, preferably in business, continuous improvement, government or civic leadership.
- Demonstrated success in facilitating multi-disciplinary or multi-organizational teams;
- Continuous improvement and data management skills needed for data-driven decision making
- Excellent project management and organizational skills with attention to detail
- Excellent written and oral communication skills;
- Exceptional interpersonal skills;
- Demonstrated success in building trusting, effective relationships with diverse partners;
- A passion for public education and commitment to justice and equity for people of all ethnicities, races, ages, gender identities, sexual orientations, economic circumstances, physical and mental abilities and characteristics, and philosophies.

What we offer

- A competitive salary and benefits package
- A team-oriented, performance excellence culture;
- Opportunities to grow and advance;
- Really cool office space;
- A chance to be in the center of educational transformation in Kalamazoo County;
- A real opportunity to help people in Kalamazoo County reach their full potential.

To Apply: Applications are accepted through our on-line system. Please visit our website:
<http://www.kalfound.org/About/Careers>

For more information about The Learning Network of Greater Kalamazoo:
<http://www.thelearningnetwork.org>

Position is open until May 24, 2015